

SparkSafe

Licence to Practise

Application Checklist

Before starting the online application, we recommend that you have the following information to hand:

No	Details	Checked ✓
1	A valid email address	
2	A memorable Username and Password (Please take note of this as you will need it each time you log-in to your members area)	
3	Your NI Number or PPS Number	
4	A record of all relevant Electrical Qualifications you hold or are currently working towards. During the application process you will be asked to provide details of the Qualification Title, the Awarding Body e.g. City & Guilds and dates achieved. For an Apprentice licence application you will need the name of the Training Provider, completion date/expected completion date along with a copy of your Personal Training Plan and Delivery Agreement.	
5	A record of the industry environments and areas of practical experience which you have considerable and relevant experience working in. As well as the length of time spent working in each, over your entire career.	
6	Details of your current and previous employment. You will be asked to disclose employment start and end dates, your job title, duties, range of work completed, as well as contact details for each employer.	
7	Credit/Debit Card details to make an online payment.	
